



## Penpol School Charging and Remissions Policy

### **1 Introduction**

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. We no longer accept cash or cheque payments and prefer remittances via Parent Pay or Bank Transfer.

### **2 Voluntary contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips to historic sites;
- musical events.

### **3 Residential visits**

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the educational element. However, we do make a charge to cover the costs of transport, board and lodging.

### **4 Music tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. Information about additional music tuition is available at the school office.

## 5 Swimming

5.1 The school organises swimming lessons for all children in Years 2-6. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and ask for a voluntary contribution for travel- please see 2.

## 6 Minibus

6.1 We may charge children if they are transported in a minibus to an extracurricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

The Governors reserve the right to ask parents to pay for the replacement of items such as:

- Broken windows or doors
- Defaced, damaged or lost books including text books
- Replacement reading or homework diaries
- Any item damaged or lost as a result of unsatisfactory pupil behavior

## 7 School Meals

School Meals should be selected and paid for on-line, and in advance, using the Aspens Select website.

## 8 Wrap Around Care

Allstars Breakfast Club and After School Club offer before and after school care. Places are limited, and must be booked and paid for on-line, and in advance, using Parent Pay.

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*“Penpol pupils are **curious, creative and courageous** learners. Our school community believes in **authenticity** as the foundation of **deep-rooted** learning. Through our **rich and relevant** curriculum, we nurture **community-minded, forward-facing** international citizens of the future.”*