



Dear Parents/Carers,

EYFS and KS1 Morning Routine

In response to feedback from yourselves and following careful assessments of the needs of our pupils, we are pleased to announce a change to the morning routine for children in Reception and in Years 1 and 2.

From next Monday 20th January, children in these year groups will be asked to go directly to their classes in the morning, accompanied by their parent/carer.

This will facilitate a gentler and more welcoming transition into the school day for the children and allow them to engage in some early-morning learning. It will also allow for any quick questions or messages to be asked or passed on by parents/carers, further building our home/school partnership.

The timings for the morning remain largely unchanged:

- Please continue to supervise your child until 8:45, as previously arranged.
- Children in Classes 1 & 4 are asked to please use the doors they are usually released from.
- Children in Classes 2 and 3 are asked to use the door just inside the gate to the infant playground (on the left of the building).
- Children in Classes 5 and 6 are asked to use their usual door beyond the climbing frame.
- **For safeguarding reasons, please ensure that you leave the classroom and school site via the same entrance by 8:55.**
- Unfortunately, we do not have the capacity for buggies in the corridors. Please ask a member of staff if you need any help escorting your child to their classroom.
- Please remember that our team's focus must remain on the children. Should you have any questions or concerns which require a more in-depth conversation, the class teacher will be happy to arrange a meeting at a mutually convenient time.
- Children will continue to enjoy a 'wake and shake' dance in their classrooms as well as extra opportunities for outdoor dancing during lunchtimes.

8:35am:

Side gate opens.
Children remain in care of parents/carers.

8:45:

Classrooms open to pupils and parents/carers.

8:55:

Parents/carers leave classrooms by this point please.

Onwards: Any late arrivals to enter by the main entrance.

We always value any questions or comments you may have. Please do get in touch in the way most convenient for you.

With very best wishes,

Chris Chislett
Headteacher

Headteacher: Mr C Coyle-Chislett Phone: 01736 753472 Email: secretary@penpol.cornwall.sch.uk Online: penpolschool.co.uk